



DRAFT – Minutes Board of Director’s Meeting

2 PM – Tuesday, November 10, 2020 📍 LOCATION – ZOOM VIDEO CONFERENCE

1. Meeting called to order 2:00 pm. All directors were in attendance, Tributary editor Kathy Mahoney and Epicenter Mgmt, Rita Franco were also in attendance.
2. Hearing – Homeowners
 - a. Varmint Disturbances at various private landscapes: UPDATE – Several properties continue to have their landscape disturb by wildlife.
 - b. Construction Property on Montgomery Dr.: UPDATE – The property looks better but they continue to park on the street.
3. Review Minutes & Action Items from October 13, 2020 Board Meeting- Minutes for October’s meeting was approved with the corrections. All action items were completed.
4. New Business
 - a. Financial Services: DISCUSSION – Kathy shared with the Director what she has found regarding switching to a new bank. It was determined more information is needed. **ACTION ITEM: Kathy to set up meeting with the bank reps.**
 - b. New Pool Furniture: DISCUSSION – Some pool furniture needs to be replaced. **ACTION ITEM: Joan and Dana will research the cost of the tables, chairs, and umbrellas.**
 - c. 2021 Annual Meeting: DISCUSSION – Will the meeting be in person or on ZOOM?
5. Old Business
 - a. 2021 Budget preparations: DISCUSSION- Budget for 2021 and the Annual Meeting. A separate meeting will be set up to further discuss the 2021 budget. **ACTION ITEM: Kathy to set up zoom meeting.**
 - b. Plan onsite meeting Road repair and resurfacing: DISCUSSION – schedule onsite meeting with vendor. **ACTION ITEM: Kathy to follow up with vendor to schedule a site visit.**
 - c. Sherriff’s auction of judgement: UPDATE- Attorney Bailey filed paperwork.
6. Treasurers report
GENERAL ACCT = \$ 5,055.94; WWTP ACCT = \$ 6,403.95 RESERVE ACCT = \$ 416,806.27
 - a. Notes from Marty Lalanne’s office: DISCUSSION.
7. Epicenter Communications
 - a. Letters sent/received: Letters continue to go out as needed. All other items are good.
8. Committee Reports
 - a. Architectural committee
 1. Architectural Application - Property on Riverside – Directors approved the application. **ACTION ITEM: Rita to notify property owner the approval of application.**
 2. Status update various locations:
 - b. Landscape committee

1. Battery-powered irrigation controller replacement: COMPLETED
2. Fall 2020 Tree Trimming List: UPDATE- More details are needed on work request. **ACTION ITEM: Rita to reach out to requestors to get more information. Forward updated list to President Mahoney.**
- c. Social committee
 1. Xmas Gold Cart Parade: DISCUSSION – Due to the pandemic, the board will not endorse this event.
9. Real Estate
 - a. Status Report: UPDATE- Property on Greene Dr. just sold. **ACTION ITEM: Rita to reach out to new owners.**
10. Pool
 - a. Plan for Closure: UPDATE- Hours have been changes. Some furniture like the white chairs should remind outside. **ACTION ITEM: Rita to follow up Maintenance contractor.**
 - b. Quote for Filter pumps repair: DISCUSSION – Repair needs completion. Directors would also like to see an estimate for the equipment upgrade (filter and pump). **ACTION ITEM: Rita to contact Alex with Cornerstone to get a quote for the upgrade.**
11. Wastewater Treatment Plant
 - a. Permit fee and other budgetary information: DISCUSSION – Directors will further discuss the 2021 budget in the budget meeting.
12. Gates
 - a. American Flag at the Main Gate: DISCUSSION – Its missing, any idea what happened?
 - b. Main Gate Sensor: DISCUSSION – Gates continues to be a little slow when it opens, and the sensor is not detecting the golf cart to open the gate. **ACTION ITEM: Rita to contact Sequoia Gate.**
13. Tributary: Annual Meeting
14. Set next regular board meeting December 10, 2020
15. Adjourn: Joan moved to adjourn meeting; Kathy S. seconded. Meeting adjourned at 4:15 pm